

PLSC Board of Directors Meeting Agenda

September 20, 2013; 4:00 p.m.
5970 Greenwood Plaza Blvd.
Greenwood Village, CO 80111

1. Please join my meeting.

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2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

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Access Code: 363-888-149

Audio PIN: Shown after joining the meeting

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Call to Order: (Roger) at 4:03PM

Recognition of PLSC Board Members and Officers:

Officers: Roger Nelson (Central), Mike Bouchard (VP - Southern), Terry Maw (Treasurer - Southern), and Becky Roland (Exec. Dir.)

Board: Todd Beers (Central), Alan Blair (Central), Bill Buntrock (Central), Patrick Green (Western), Leif Joy (NW1/4), Peter Krick (Western), Parker Newby (SW), and Kayce Wohlman (Northern).

Exofficio: Brian Dennis (CSRN)

Nonvoting: Warren Ward, Tom Adams (Past President), J.B. Guyton

County Surveyors Representative: Patrick Green – Also Board Member

Present: Roger Nelson, Leif Joy, Becky Roland, Bill Buntrock, Peter Krick, Kayce Keane, Todd Beers, Parker Newby, Patrick Green and Mike Bouchard

Absent: Alan Blair – excused, J.B. Guyton – excused, Tom Adams – excused, Terry Maw - excused

Determination of Quorum (Terry Maw - 6 voting members)? Established

Welcome of Guests:

Additions, deletions and modifications to agenda: _____

MOTION: To approve agenda with additions (Keane/Joy)

Approved by unanimous consent

1: Approval of Minutes from Previous meeting(s): (Terry Maw)

MOTION: To approve agenda with additions (Keane/Beers)

Approved by unanimous consent

2: 2013 Budget – Terry Maw & Becky Roland.

2.2 –2013 Budget Status

Check \$1,250 payment for GIS and correct posting

Twist was successful and needs to be promoted for next year

Send 2nd payment to Chapters for Summit

2.3 - Membership Drive Status update

Northern Chapter sent letters in May – Becky to send roster to review for success of campaign

2.4 – PLSC Membership Application – on website, on-line renewal. Status update

Scholarship discussion:

How is the fund set up and used

Consensus is to utilize the funds and provide through Chapters

Need to advertise

Need to identify a Chair for the Scholarship Committee

MOTION: To fund 7, one for each Chapter, CFED scholarships from the PLSC Scholarship Fund for 2014 for up to \$1,500 each. (Beers/Keane)

Approved unanimously

Todd, Kayce and Becky will work to promote

2.5 – NSPS State Directors Meeting – attendance

Becky to report attendance information back to the Board and write an article for SideShots.

Becky will ask Curtis Sumner or a representative from NSPS

MOTION: To approve up to \$1,200 for Becky Roland to attend the NSPS State Directors Meeting. (Green/Joy)

Approved unanimously

3: PLSC Website - Updates, Protocol, etc. – Becky Roland

3.1 – Authorized Access – Currently Becky Roland. Status update

Becky will send login to Mike Bouchard and Roger Nelson.

Board consensus is to keep website page access open to the public except for the Member Directory.

3.2 – PLSC Website Issues Updates: **On-line membership application** for new members – what about renewals? (**Not working**). **Membership roster is not functioning properly 72 members**. Education & Events are dated, need to include upcoming meetings or link back to calendar. **User name: & Password: How to obtain?**

There are some items that we want posted that need to be provided to us, which are listed below:

1. One paragraph or less, descriptions of each PLSC committee describing its purpose and the chair name and contact for each committee.
2. Submittals for Member Spotlight area. This will need to come from the Board initially to show a monthly change until we get the chapters to submit
3. Suggestions for an expanded “Mission” & “Purpose” Statement that is inviting and explains better the PLSC goals

4: 2014 Surveyor’s Summit, Chair Todd Beers
Venue, Sponsors, Tract assignments, speakers, advertisements

- 4.1 – List of Activities with Due dates.
- 4.2 – Assignments.
- 4.3 –Panel Discussion?
- 4.4 – Metro Survey Equipment Donation?

5: Donation of Survey Equipment to Eaglecrest High School

Roger Nelson is requesting old, working equipment to donate to Eaglecrest High School (Twist Scholarship recipient). There may be some equipment in the storage unit. Put a sticker on each piece noting “Donated by PLSC”.

Consider doing this for other schools if there is additional equipment.

Put this in Side Shots and on website.

6: Bob Stollard’s House (Update?). – Tenant meeting status

- 6.1 – Meeting with tenants.
- 6.2 – Rental income payments?
- 6.3 - Sale...

Becky ask CPA about tax implications.

Becky will ask realtor to check with HUD for possible investor list.

7: PLSC 2013/2014 Goals – Post to website

- All Chapter Membership Drive - Status

- Financial Stability
- Public Outreach - Status
 - o CSRN GPS Day
 - o Trig Star – Northern and SW Chapters are pushing this program
 - o Twist Program (2 – Teachers 2014?)

8: Reports:

President, Roger Nelson – PLSC Refresher Course to digital media accomplished

Tape Ed Bristow's second course, possibly Colorado Law portion

Vice President, Mike Bouchard

Secretary-Treasurer, Terry Maw

Becky will draft an Investment Policy for the Board to review and approve at the next meeting.

Executive Director, Becky Roland – Revise By-Laws to remove procedures?

Priority to get this to the Board so it can be reviewed by the Board and approved before sending to members for vote

CC: Roger and Mike on all communications

Sent Chapters (how to submit and when for events and formats/limits)

Chapter Events – costs to setup is covered by PLSC and credit card processing is covered by PLSC, as well. Need to communicate this back to the Chapter. This is as long as the financial health of the organization allows. Becky to track costs per the event and communicate this to the Chapter after the close of the event.

Becky to track time by event/activity.

Becky to check on contract deadline

NSPS Governor – Warren Ward – Survey Day Declaration in Colorado?

Ward visits

WFPS Delegates Mike Bouchard and JB Guyton

Meeting was held this last weekend and JB was unable to attend due to weather. A new chair was elected. Roger will check with JB on refund for cost of flight.

Front Range Surveying and Mapping Program, JB Guyton, Chair

Lynn Paton on-line program.

9: Standing Committees

Legislative Committee – Alan Blair, Chair – Status of Sunset Legislation.

Alan sent a letter to the State Board. It is set to be discussed at next meeting.
SB13-161 Signing.

Survey Monumentation and Standards, - Inactive

Membership Committee, Mike Bouchard, Chair – All Chapter membership drive, New SI's and LS's free membership invitation?

Mike to send postcard and printer information to Becky.
Todd to send article link from Side Shots.
Mike to send a reminder to Chapters to send membership drive.

Ethics and Fair Practices, Patrick Green, Chair – no report

Education Committee, Todd Beers, Chair – *Mentor?*

QBS does presentations – Todd will contact

Liaison Committee, (QBS Colorado) ??, Chair - inactive

Special Committees

Trig Star - Parker Newby volunteered (Kayce will provide names to assist)

GIS-In-The-Rockies – Kayce Wohlman

October 9-10 – Three volunteers to man booth, Becky will get material to the booth

Need to look for a new Website Committee Chair
Need to get on Twitter, RSS Feed, Facebook, Linked In
Becky will look into Linked In account for PLSC
Need volunteers to provide material

10: Chapters

Southern – Joe Alessi, President – no report

Central – Chris Raml, President – no report

Northern – Kayce Wohlman, President

Met this month – next meeting is in a couple of weeks
1st Wednesday is Christmas Party – all Board members are welcome to come

NW ¼ - **Brian T. Kelly**, President – no report

Western – Richard Bullen –Western Slope exofficio appointment - Peter Krick,

Warren presented at last meeting

Southwestern – Josh Casselberry, President

Met a few weeks ago

CSRN – Jan Sterling, President – no report

Becky to send a card from PLSC Membership

11: Next Meeting Date and Location: January 9, 2014 4PM-5:30PM with email issues in between

Board members are encouraged to attend other Chapter meetings.

12: Adjourn: 7:32PM

